

## Falcon WiNGS Committees

2024 -2025

**Concessions Chair (or co-chair):** The Concessions Chair will serve as the lead coordinator for Concessions purchases and inventory. The Concessions Chair assists with running indoor and outdoor Concessions, including opening, closing, training new volunteers and working with the Volunteer Coordinator to ensure staffing for all events. The Concessions Chair will also ensure that a Parking Guard is available for each Home Football Game during the Football Season. Allotment - \$1000

**Corporate Sponsorship Chair:** In collaboration with the Vice President and the Treasurer, the Corporate Sponsorship Chair solicits and maintains corporate sponsorships for the Falcon WiNGS by sending letters and making phone calls. Once sponsorships are identified, the Chair orders banners for each company for advertising indoors and outdoors, creates framed posters outside of indoor concessions. Allocation - \$500

**Membership Committee Chair:** Solicits new Falcon WiNGS members by coordinating the mailing of the membership letter in August, and by being present at various events such as Freshman Parent Night, Curriculum Night, and home football games. They will also distribute sports passes to those members who have purchased them at home football games and/or deliver. Allocation - \$500

**Post-Prom/Operation Safe Celebration Chair (co-chairs):** Serves as the Liaison with Operation Safe Celebration (the collaborative effort of Wheaton Warrenville South High School and Wheaton North High School), which provides a safe celebration after Prom for each school. The chair(s) will coordinate internally with Falcon WiNGS and the Wheaton North Activities Director to plan the event, seek volunteers and sponsorships. Allocation - \$500

**Scholarship Committee Chairs (co-chair):** The Scholarship Chair(s) will coordinate with the Secretary to promote the scholarships via newsletters and social media posts. They will collect all applications, select volunteers to read and judge the scholarship applications and will inform scholarship recipients, WiNGS Executive Committee and Counseling department. The Scholarship Chair(s) will coordinate refreshments for the ceremony before the May WiNGS Meeting, at which scholarship recipients receive their checks. Allotment- \$250

**Spirit Wear Committee Chair (co-chair):** The chair(s) will oversee the selection, purchasing, and sales of Wheaton North Falcon Spirit Wear to the Wheaton North community. This will involve ordering apparel and other products for purchase. It will also involve coordination with the Volunteers Chair to oversee and coordinate volunteers to sell Spirit Wear at: Home Football

Games, the School Store, Freshman Parent Night, and the annual Hollidazzle Sale in December.  
Allotment - \$1000

**Staff Appreciation Committee Chair(s):** The Staff Appreciation Committee will coordinate a lunch for Wheaton North staff in May, and any other events approved by the President/Executive Committee. This will involve coordinating with the Volunteers Chair to recruit parents to assist with food and volunteer assistance with related activities. Allotment - \$250

**Volunteer Coordinator:** Serve as the primary recruiter and manager for Falcon WiNGS volunteers. The Volunteer Coordinator will create and manage an on-line Signup for recruiting volunteers for Concessions. The Coordinator will work with the Communications Secretary to share the Signup with the Wheaton North community and approve allocation of funds earned for activities according to the Standing Rules. Allotment - \$250

**Webmaster:** The Webmaster shall work with the Communications Secretary and the President, updating and re-designing the Falcon WiNGS website as needed. Allotment - \$250

**Yard Sign Chair:** The Yard Sign chair will sell Signs on-line and at most events where Spirit Wear is selling their items. They will distribute the signs via pick up or local delivery.  
Allotment - \$250